

# **Palm Beach County Library Association Newsletter**

## **MARCH MEETING**

**WHEN:** Wednesday, March 16, 1988  
3:30 P.M.

**WHERE:** Palm Beach County Public Library  
Central Headquarters  
3650 Summit Boulevard  
West Palm Beach, FL

**PROGRAM:** LATEST DEVELOPMENTS IN VIDEO EQUIPMENT

The Palm Beach County Library Association will hold the March meeting at the Central Headquarters of the Palm Beach County Public Library on March 16, 1988. The meeting, which will be held in the multi-purpose room, is scheduled for 3:30 p.m. Please note the time change!

The program will feature David Wilson, a former media specialist, demonstrating the most up-to-date video equipment available.

## **FUTURE MEETINGS**

The previously planned meeting with the Broward County Library Association has been cancelled. We hope that we will be able to schedule a joint meeting during the next year.

The annual meeting will be held Wednesday, May 18, 1988, at Florida Atlantic University. The program will be concerned with on-line data, specifically SEFLIN. Linda Wiler, Head of Reference, will be in charge.

## **WORKSHOPS**

The ballots are in and you have decided. "Computer Technology in Libraries" is the workshop most wanted by PBCLA members. That is the good news. The bad news is that we are unable to get together this workshop before the annual meeting. Those who have ever tried to organize a workshop of any type will understand. Nancy Adams from the College of Boca Raton has accepted the challenge to put together this workshop in the early fall. More information will come in future newsletters.

FAU will be hosting 2 workshops in the coming months. The first, "Improving Your Communication Skills," will be March 10, 1988. The second, "Legal Research," will be April 14, 1988. For more information or reservations, contact Linda Wiler, 393-3781

## **CONFEDERATE MEMORABILIA**

Florida Atlantic University, S.E. Wimberly Library, recently received national attention for Confederate scrapbooks it has in its collection.

Otto Bettman, FAU research scholar and founder of Bettman Archives, brought to public notice an important collection of Confederate letters and other memorabilia. The collection was donated to the University in 1973 by James Cross.



## EDITOR'S NOTES

I would like to thank President Diane Kachmar for compiling the January newsletter with very little notice. I, unfortunately, spent 11 days at Jackson Memorial Hospital, which I assure you was no fun! I am now back at work on a part-time basis and hope to soon be at full strength.

We have only one more meeting before our annual meeting in May. A nominating committee will be working the next two months to be able to present a slate of officers at that meeting. As someone who has served on the Board, I ask you to seriously consider accepting when asked to be an officer or committee chair. The Palm Beach County Library Association needs you!!

## DIRECTORY NEWS

Diane Kachmar is currently updating the PBCLA Library Directory. Because of the delays in having it printed, Diane is attempting to confirm information received last summer and fall. Anyone knowing of any changes within their library, please contact Diane.

It has been decided that we will accept advertisements and/or donations to defer the cost of printing. Space will be sold as follows :

1/4 page - \$25.00

1/2 page - \$50.00

full page - \$100.00

Anyone interested in buying ad space, or knowing someone who would, should contact Janet Ivey or Diane Kachmar.

## STRESS MANAGEMENT

Five constants when dealing with the public:

- Tell the truth when possible

- Be consistent & keep the pace as steady as possible

- Don't play favorites

- Show empathy with people, putting yourself in their place

- Listen to the person

Signs of stress:

- Increased adrenaline & blood pressure

- Tensing of muscles

- Fatigue

- Surfacing of emotions

- Depression and/or tears

- Impatience

- Anger and anxiety

How to deal with stress:

- Take care of bodily needs, i.e. sleep & food

- Learn to relax

- Accept the fact that sometimes you have to give in

- Take on only one task at a time

- Work off your anger

- Don't allow people to get power over you

Facts to remember on the job:

- The public is your job; not an interruption of it

- There are relatively few negatives in the day as compared to the positive. Remember the positive!

- The best way to deal with an angry patron is to let them get it out of their system

- When a patron complains about the actions of another employee, tell them they must confront that person themselves

The following are notes taken from the January meeting with Dr. Eileen Munson. Thanks to Charlotte Olson for sharing these with us!!!



## **JOB LINE**

### **Lake Worth Public Library**

#### **ADULT SERVICES LIBRARIAN:**

Superivises circulation desk and assists with reference.  
ALA accredited MLS required. Full time position.

Salary range : \$19,323 - \$27,206

Contact: Personnel Department  
City of Lake Worth  
7 North Dixie Hwy  
Lake Worth, FL 33460

### **College of Boca Raton, Rowley Library**

#### **PART-TIME LIBRARIAN:**

30 hour week, with possibility of becoming full-time in  
September

Requires some evenings and weekends  
Assists with supervision of processing and cataloging  
ALA degree required

Contact: Nancy Adams  
Rowley Library  
3601 N. Military Trail  
Boca Raton, FL 33431

## UNION LIST UPDATE

Bill Coup has announced that the Union List of Periodicals has been delayed for about two months. He still has not received information from several libraries. Any public library that is not now included on the list may be added if they wish. Bill emphasizes that only the changes and corrections need to be forwarded. DO NOT SEND YOUR EXISTING UNION LIST!!

## NEWS AROUND THE LIBRARIES

Clive Cussler was the featured speaker at the annual Book and Author Luncheon sponsored by the friends of the Palm Springs Library and the Friends of the North Palm Beach Library on January 18, 1988. Mr. Cussler's writings include The Mediterranean Caper, Iceberg, Raise the Titanic and Vixen 0-3. He is currently writing a suspense-adventure novel with the continuing hero, Dick Pitt. All who attended felt that this was a most entertaining program.

Frances Richardson of the Central Library, Palm Beach County Library, is compiling a booklet on the history of library service in Palm Beach County from 1894 - present.

Anyone having information on libraries, and particularly on people who have been instrumental in starting library service, please contact Frances Richardson (686-0895). When completed, the booklet will be made available to PBCLA members.

Congratulations are in order for Joyce Waters of the Boynton Beach City Library. Andrew Calvin Waters was born on Tuesday, March 1st! Unlike his mother, Andrew arrived a bit late. Mother, father, and son are all doing well.



## OFFICERS 1987-1986

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## MEMBERSHIP NEWS & DUES

The Palm Beach County Library Association's year runs from May to April. Anyone who has not paid their dues (a mere \$5.00) since May is not a member.

Because of the high costs of printing and mailing the newsletter, we have purged our membership list. Anyone who has not paid dues since the 1986-1987 year has been purged from the mailing list.

Checks (and, of course, cash), along with the membership application on the back of this newsletter, may be sent to Nancy Adams, Treasurer, College of Boca Raton.

Remember professional membership dues are tax deductible. We encourage everyone to renew their membership or to join as a new member!